

STUDENT TEACHING EXPERIENCES

Teaching Intern: _____ Semester/Year: _____

Teaching Internship Center: _____

Directions: The teaching intern should document each of the tasks completed during the student teaching internship by entering the date of completion or by simply placing a check in the blank beside the activity, as appropriate.

General Introductory Activities

- _____ 1. Meet with the Superintendent, Principal, and/or Vocational Director regarding expectations of student teachers and school policies.
- _____ 2. Observe cooperating teacher for up to one week prior to beginning teaching.
- _____ 3. Get acquainted with other teachers and school personnel.
- _____ 4. Meet agribusiness people of the community.
- _____ 5. Become acquainted with the types of agriculture in the community by conducting a agricultural survey.
- _____ 6. Visit with personnel employed in related agricultural agencies in the community (i.e., County University Extension and Outreach Office, NRCS, FCS).

Instruction – Teaching

- _____ Daily 1. Prepare instructional plans for each lesson. Cooperating teacher should approve each plan.
- _____ 2. Cooperating teacher should conduct five formal observations using the “Formative Assessment of Teaching” form.
 - _____ 1st observation _____ 4th observation
 - _____ 2nd observation _____ 5th observation
 - _____ 3rd observation
- _____ 3. Cooperating teacher should conduct five formative formal observations using the “Teaching Performance Review” form.
 - _____ 1st observation _____ 4th observation
 - _____ 2nd observation _____ 5th observation
 - _____ 3rd observation
- _____ 4. Take responsibility and begin teaching first class by the beginning of the second week.
- _____ 5. Teach full load of classes for at least four weeks.
- _____ 6. Create and use at least three teaching aids.
- _____ 7. Use as many of the following types of audio visual aides as appropriate:
 - _____ Overhead Projector _____ Computer Proj. Equip. (Power Pt., etc)
 - _____ Internet _____ VCR/TV
 - _____ Video Camera _____ Other Projectors (film, slide, etc.)

Supervised Agricultural Experience Program

- 1. Conduct at least five supervisory SAE visits with the cooperating teacher.
 - _____ 1st visit – (indicate type of SAE) _____
 - _____ 2nd visit – (indicate type of SAE) _____
 - _____ 3rd visit – (indicate type of SAE) _____
 - _____ 4th visit – (indicate type of SAE) _____
 - _____ 5th visit – (indicate type of SAE) _____

2. Make at least five supervisory SAE visits without the cooperating teacher.

- _____ 1st visit – (indicate type of SAE) _____
- _____ 2nd visit – (indicate type of SAE) _____
- _____ 3rd visit – (indicate type of SAE) _____
- _____ 4th visit – (indicate type of SAE) _____
- _____ 5th visit – (indicate type of SAE) _____

NOTE: Make supervisory visits to entrepreneurship, internship, research, and exploratory SAE programs. Complete individual SAE supervisory visit forms for the cooperating teacher. Assist students in analyzing their records and completing award applications.

- _____ 3. Assist students with entries and monthly summaries in their SAE records.
- _____ 4. Assist students in completing proficiency award applications, State FFA Degree applications, and American FFA Degree applications.

FFA / Student Organization Supervision

- _____ 1. Serve as advisor for at least one chapter meeting.
- _____ 2. Meet with executive committee in planning meeting.
- _____ 3. Assist in planning at least one major FFA activity.
- _____ 4. Assist in completing the following FFA forms:
 - _____ a. Proficiency Award
 - _____ b. Chapter Award Program
 - _____ c. State and/or American FFA Degree applications
 - _____ d. FFA Roster
 - _____ e. Alumni Roster
 - _____ f. Program of Activities
 - _____ g. Food for America
- _____ 5. Assist in training at least one Career Development Event team/activity.
- _____ 6. Assist in a fund-raising activity.
- _____ 7. Assist the FFA Reporter in preparing news articles.
- _____ 8. Prepare an order to the National FFA Supply Service (FFA Unlimited).
- _____ 9. Develop a program of activities that will involve all students in the department.
- _____ 10. Complete a written critique of the election process for chapter officers.

Laboratory

- _____ 1. Develop a student rotational method of basic skills instruction for an Ag Mech or other program.
- _____ 2. Discuss with cooperating teacher any student payment procedures/lab funding activities.
- _____ 3. Discuss with cooperating teacher how supplies are procured (purchase requisitions, bidding, ordering).
- _____ 4. Discuss with cooperating teacher the types of chapter monetary accounts (resale, budget, etc.).
- _____ 5. Discuss with cooperating teacher the tools and equipment maintenance methods/schedules.
- _____ 6. Discuss with cooperating teacher the storage methods for supplies and tools.
- _____ 7. Discuss with cooperating teacher the sources of lab supplies.
- _____ 8. Discuss with cooperating teacher the complete safety program (glasses, safety zones, safety quizzes, etc.).
- _____ 9. Plan and conduct at least one demonstration.
- _____ 10. Develop a student evaluation system for laboratory exercises.
- _____ 11. Inventory lab equipment.
- _____ 12. Develop a system for laboratory clean-up.
- _____ 13. Discuss with cooperating teacher how shared teaching aids are secured.
- _____ 14. Discuss with cooperating teacher how to obtain books, films, and teaching aids.

Adult Instruction

- _____ 1. Discuss with cooperating teacher the procedures of organizing an adult class.
- _____ 2. Plan and/or teach at least one adult education program/class (if available).

Marketing the Ag Ed Program

- _____ 1. Compare the demographics of students in the agriculture program to the student body.
- _____ 2. Develop a recruitment plan for the department (copy to be left with cooperating teacher).
- _____ 3. Write and submit for publication at least one newspaper article.
- _____ 4. Construct a recruitment brochure for the department (copy to be left with cooperating teacher).
- _____ 5. Prepare a bulletin board display for classroom.
- _____ 6. Develop a recruitment letter for prospective students.
- _____ 7. Develop a recruitment letter for a student's parents.
- _____ 8. Conduct at least one recruitment activity.

Other Suggested Activities (indicate date completed)

- _____ 1. Attend a civic club meeting.
- _____ 2. Attend a professional meeting of agriculture teachers.
- _____ 3. Review all required departmental report forms (local and state).
- _____ 4. Assist in preparing a summer calendar.
- _____ 5. Interview school administrator concerning job interviews, applications, professionalism.
- _____ 6. Attend one school assembly.
- _____ 7. Visit at least one other agriculture department for one day.
- _____ 8. Attend one advisory committee meeting.
- _____ 9. Inventory classroom and/or laboratory supplies.
- _____ 10. Observe a teacher in the school – other than an agriculture teacher.
- _____ 11. Attend all faculty meetings.

Signed:

Student Teacher

Cooperating Teacher